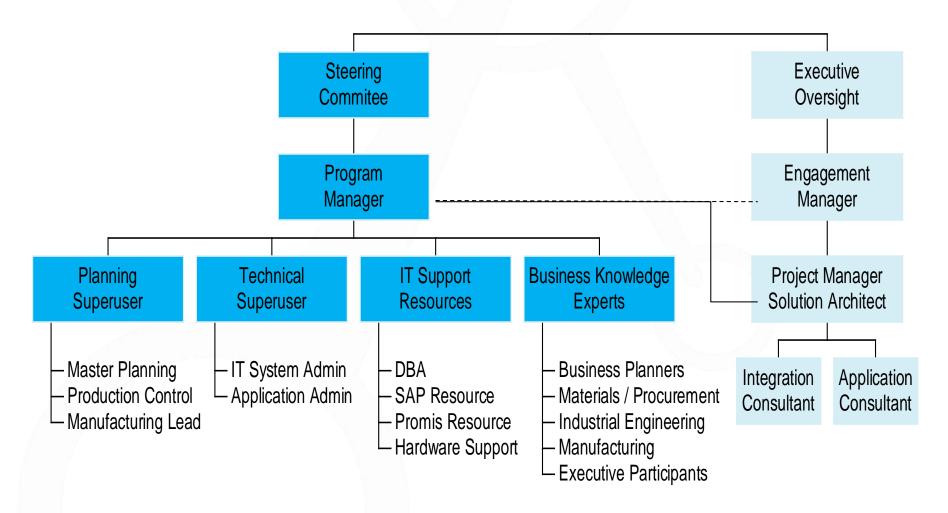
- Project Team
- Implementation Timelines
- Implementation Methodology



- Project Team
- Implementation Timelines
- Implementation Methodology
- Other Services



### **Sample Project Team**





### **Program Management - Roles and Definition**

#### Adexa Executive Oversight

The oversight team is comprised of the Adexa Executive stakeholders from Adexa. The VP of Solutions delivery is lead participant; other participants include VP NA and EMEA Sales, customer Account Executive and Director of Support and QA. They provide executive guidance or and immediate escalating channel for issue resolutions, all members from the team attend the monthly and quarterly MRC's or Steering Committee meeting.

#### Adexa Engagement Manager

The engagement manager assumes full responsibility for the success of the project implementation and for ensuring customer is satisfied with the performance of Adexa Inc. This position helps to identify strategic areas for improvement of business processes via skill, knowledge and experience in the high technology industry. The Engagement Manager is tasked with ensuring that the appropriate resources and skills are assigned to the project and provides guidance and leadership to the project team. If any major issues arise then the engagement manager is responsible for developing the framework that will ensure that the issue is resolved in a timely and effective manner.



### **Program Management - Roles and Definition**

#### Adexa Project Manager

- The Project Manager leads the project team in successfully executing to the implementation plan defined in the Business Solution Design document. The Project Manager is responsible for scheduling project resources to ensure that the goals are met on time and within budget. The Project Manager is the main facilitator for information transfer from and between customer personnel and Adexa.
- The project manager tracks and reports the project status against goals and milestones as well as ensuring that the project team completes the project within budget and scheduled constraints. The Project Manager must resolve any resource conflicts that may occur during a project. Responsibilities also include day-to-day leadership to project consultants, solution definition and model solution development. He/she directs all training of customer personnel. This individual, through extensive knowledge of planning and scheduling, works with Adexa and customer team members to institute implementation of planning process changes if required.

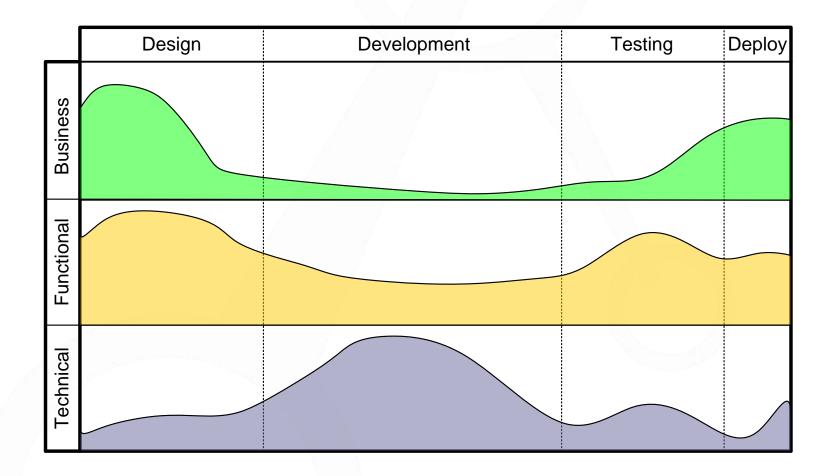


### **Program Management - Roles and Definition**

- Adexa Solution Architect/Subject Matter Expert
  - The Solution Architect is an experienced Senior Adexa resource accountable to deliver a System Design that addresses client's business issues and needs. The Solution Architect also provides Quality Assurance throughout project life cycle
- Adexa Application Consultant
  - Consultants are responsible for completing daily implementation tasks such as documenting processes, model configuration, and TCL script development, building report generators, mapping data flows and testing. Consultants develop and test internal model logic and write any custom algorithms that may be required to support the customer's required solution. They work closely with more senior team members to provide project and model documentation.
- Adexa Integration Consultant
  - Adexa Framework consultants are focused on integration related, reporting and analytic activities to ensure that data is available, accessible, viewable and useable at the right time and right format to meet project goals and objectives. This role ensures that integration requirements are defined and that the agreed solution is implemented.



### **Expectations for Team Member Utilization**





- Project Team
- Implementation Timelines
- Implementation Methodology
- Other Services



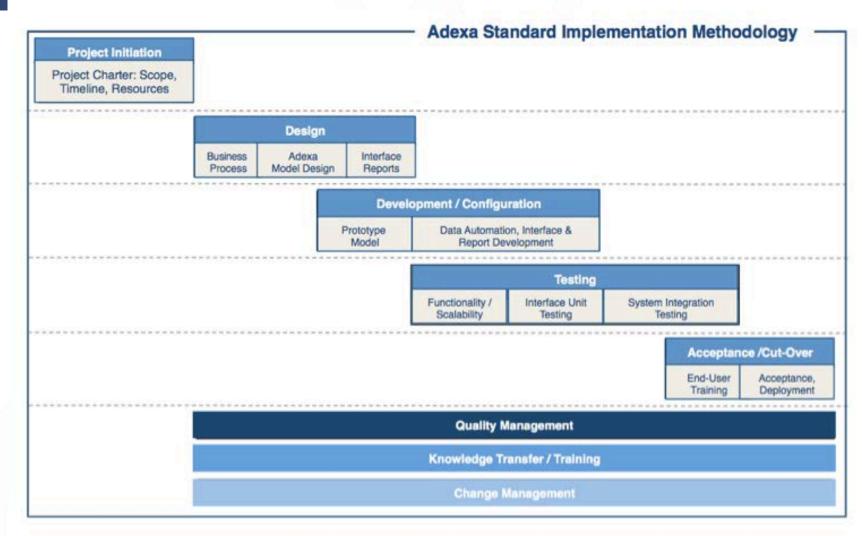
### **Implementation Average Timelines**

- Demand Planning
  - 3 to 4 Months
- Inventory Planning
  - 2 to 3 Months
- Supply Planning
  - 8 to 10 Months
- Factory Scheduling
  - 6 to 8 months
- Available to Promise / Capable to Promise (ATP / CTP)
  - 2 to 3 Months

Note: Implementation time is a direct function of data cleanliness



### **Implementation Phases**





- Project Team
- Implementation Timelines
- Implementation Methodology
- Other Services



# **Adexa Implementation Methodology**

	Adexa Impl	ementation :	Methodolog	y (AIM)				
Process Steps	1 Project Sponsorship	2 Project Initiation	3 Design	4 Configuration & Development		6 Integration Test	7 System Test	8 Acceptance & Cut-Over
Description	Obtain overall implementation project sponsorship from client.	Define project scope & operating plan, including key assumptions and dependencies. Define specific resource roles & responsibilities.	Develop and document detailed "to-be" business process and technical designs. Document any technical gaps.	Execute designs and configure to meet client requirements.	Validate design on prototype model using sample data set.	Test integrated business scenario "end to end" (Day in the life of a planner) based on more robust prototype data set	Test entire system w/ full production data sets. Test hardware and network infrastructure to ensur scalability and reliability of the system.	User acceptance criteria are met and system is cut-over into full production mode.
	Level 2 Doc	Level 2 Doc	Level 2 Doc	Level 2 Doc	Level 2 Doc	Level 2 Doc	Level 2 Doc	Level 2 Doc
Key Deliverables	- Engagement Letter - Budget - Consulting work required - Overall Project resources	- Project Charter	- Business Process Design - Detailed Technical Design	Software configuration & modeling     Software customizations     Data conversion, "clean-up", and validation programs     Maintenance programs	- Unit Testing - Testing Documentation	- Integration or scenario testing documents	- System test documents	- Production acceptance document sign-off - Limited numbers of live users to validate a fully tested system - Cut over into ful production
Dependency	- Consulting Services Agreement signed	- Engagement letter approval	- Project Charter approval	- Process & Technical design approvals	- Design Approval	- Prototype approval	- Integration testing approval	- System Test approval
Approval	Executive sponsor and program management	Executive steering committee and program mgt	Business Users / Mgt and IT	Business Users / Mgt and IT	Business Users / Mgt and IT	Business Users / Mgt and IT	Business Users / Mgt and IT	Business Users / Mgt and IT
Templates	- Engagement Letter - Consulting Services Agreement - Budget Tracking Sheet	- Project Charter - User Acceptance Document - Project Plan Example - Issues List - Weekly Report - Change Control	- Solution Design Document - Data Gap Analysis - Software Configuration Sheet - Day-in-the-Life Document	- Data Maintenance Process - Model integrity Document	- Unit Testing Checklist	- Integration Testing Checklist - Scenario Testing Checklist	- System Testing Checklist	· Close-Out Checklist · Cut-Over Task List



### **Communication Structure**

Communication Item	Description	Details		
Steering Committee Meetings	Meeting with the Steering Committee to discuss current status. Stakeholder updates.	Duration: Life of project Frequency: Monthly		
PMO Meeting	Adexa-customer PM meeting to align on project plan, escalations, risk management, resource/project issues, etc.	Duration: Life of project Frequency: Every Two Weeks	6	
Project Plan Status Meeting	Communicate progress to the project plan with Team.	Duration: Life of project Frequency: Weekly		
Issue Review Meeting	Review issue log and status of issues.	Duration: Dev/Test/Deployr Frequency: Weekly/Daily	ment	

